

**Appeal Procedure.** When failure to attain the required GPA is due to extenuating circumstances or circumstances beyond the reasonable control of the student, he/she may appeal for an extension of probationary time limits. All master's-level students may be allowed a maximum of a one semester probation extension. Doctoral- and specialist-level students may be allowed a maximum of a two-semester probation extension. However, the student must make the appeal for the second probation extension in the same manner as for the first appeal. Students should recognize that appeals are not "automatically" granted. Future financial aid is dependent on meeting SAP standards by the end of the additional probationary semester(s). All appeals must be made in writing and submitted to the academic dean or appointed representative of the student's respective school. Proof must support the stated extenuating circumstances. The appropriate authorizing office sends written notification to Student Financial Services of the appeal details.

## GIFTS AND BEQUESTS

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Each year the university has increased needs for scholarship funds to aid students. The Trustees of Andrews University invite alumni, friends, and members of the university family to join them in providing an increased opportunity for training youth in the traditions of a Christian university.

The following supplies contact information for making a gift, either unrestricted or designated for a specific purpose, to Andrews University:

### **Current Gifts**

Individuals interested in making a current donation to Andrews University of either cash or non-cash assets should contact:

Office of Development  
 Andrews University  
 4150 Administration Dr, Suite 303  
 Berrien Springs MI 49104-0660  
 269-471-3592

### **Deferred Gifts**

Individuals desiring to leave a gift to Andrews University by way of a bequest or another estate plan option should contact:

Office of Planned Giving & Trust Services  
 Andrews University  
 4150 Administration Dr, Suite 310  
 Berrien Springs MI 49104-0645  
 269-471-3613